

MORRISON-TALBOTT LIBRARY BOARD OF TRUSTEES

13 AUGUST 2018 MINUTES

The Morrison-Talbott Library Board of Trustees met on Monday, 13 August 2018 at 6:30 p.m. in the library. President, Vickie Gardner presided. Trustees present included:

Vickie Gardner	P	Sharon Glessner	P	James Hopkins	A
Andrew Mayer	P	Jared Nobbe	A	Kenneth Perkins	P
Judith Tomlinson	P	Rita Trantham	A		

Others Present: Elaine Steingrubey, Library Director.

Andy Mayer moved to approve the agenda. Sharon Glessner seconded the motion. Motion carried.

Sharon Glessner moved to approve the consent agenda as amended. Andy Mayer seconded the motion. Motion carried.

The Friends Rubber Duck Hunt, scheduled for Saturday, 20 October at Acorns Golf Links has been postponed until 2019. The Acorns Golf Links is willing to hold on to the deposit until an alternate date is chosen. The group has decided to focus on building its membership base at this time. Please join the Friends and encourage your friends and family to join the Friends of the Library in supporting MTL.

Phillip Kelley and Emilie Land were suggested as potential candidates to fill the seat vacated by Jen Mechler. Phillip is interested in getting more involved with the community. He is a contractor by trade, thus has experience with any issues that may arise with either the library facility or with Col. Morrison's home. Emilie is a Historic Architectural Compliance Specialist working with the Illinois State Archaeological Survey Prairie Research Institute. She would have the historical background to assist in any restoration of Col. Morrison's home. The Board recommended submitting both of names to the Mayor so that he could choose which candidate to appoint.

Dorothy Dodge passed away in June. Ashe beneficiary of a life insurance policy of Dorothy's, the Library received a check for \$100,000. Both Vickie Gardner and Elaine Steingrubey have spoken with Dorothy's grandson, Andrew regarding the gift, and believe the family would like to see the library use the funds for improvements of the library. A multitude of projects and improvements to which the funds could be applied. One of the most pressing needs is meeting space, particularly for large groups. The library currently uses the lower level for programs that we anticipate a large crowd, or a group that requires more table space than can be accommodated in the meeting room on the main level. The Board discussed the occupancy requirements of the lower level and directed Elaine Steingrubey to contact Mike Schneider regarding the possibility of creating a finished meeting space in the lower level. Elaine was also directed to contact Gary Hemmer at First National Bank to inquire about the best return on the investment of the check. She is then to contact the Budget and Finance Committee for direction on depositing the check until the improvements can be addressed.

The Per Capita Grant requirements have been posted, although the actual application has not. Beginning in September, the Board and Staff will work to fulfill these requirements. The Library also received its FY 18 Per Capita Grant funds in the amount of \$13,892.50.

Jim Hopkins, co-chair of the Building and Grounds Committee received a phone call and contacted the library that Moore Asphalt will begin work on the parking lot on Tuesday, 14 August 2018 at 6:15 a.m., weather permitting. Sharon Glessner and Elaine Steingrubey shopped for fabric to reupholster the chairs. The committee also recommended that Elaine also talk with Mike Schneider about getting an automatic door opener installed on the entrance doors.

The Col. Morrison Home Committee had requested information from the Illinois Historic Preservation Office (IHPO) regarding the type of shutters which could be installed at Col. Morrison's Home. Ken Perkins spoke with a representative of the IHPO, who stated that the IHPO has no jurisdiction over the exterior of historic buildings. Elaine was directed to speak with Mike Schneider regarding the shutters at Col. Morrison's when she met with him.

The Regional Office of Education holds a Bi-County Teachers Institute biannually. The next meeting will be held on the first Friday of October of this year. It was suggested that the Library contact the Regional Superintendent and ask if the library could give a presentation on its services to the group.

The next Morrison-Talbott Library Board of Trustees regular meeting is scheduled for Monday, 10 September 2018 at 6:30 p.m. in the library. Ken Perkins made a motion, seconded by Judi Tomlinson to adjourn the meeting. Motion carried. Meeting adjourned at 7:07 p.m.