

MORRISON-TALBOTT LIBRARY BOARD OF TRUSTEES

27 NOVEMBER 2018 SPECIAL MEETING MINUTES

The Morrison-Talbott Library Board of Trustees held a special meeting on Tuesday, 27 November 2018 at 6:30 p.m. in the library. The purpose of the meeting was to allow for provisions to pay the December bills, discuss and take action on the applying for a Live and Learn Construction grant and the use of library reserves for the library's matching portion and to determine the library's tax levy request for submission to the City of Waterloo. President, Vickie Gardner presided. Trustees present included:

Vickie Gardner	P	Sharon Glessner	P	James Hopkins	A
Phillip Kelley	P	Andrew Mayer	A	Jared Nobbe	P
Kenneth Perkins	P	Judith Tomlinson	P	Rita Trantham	A

Others Present: Elaine Steingrubey, Library Director.

Jared Nobbe moved to approve the agenda. Sharon Glessner seconded the motion. Motion carried.

Judi Tomlinson made a motion to pay the regular December bills with the inclusion of the bill from H. Gasser Construction for the installation of the automatic door opener not to exceed \$7011.00, should the work be completed and the bill presented and approved for payment by the architect. Ken Perkins seconded the motion. Motion carried.

The Board reviewed the preliminary sketches for the construction of meeting rooms in the lower level of the library and the addition of an office on the main floor. After some discussion, Ken Perkins made a motion to apply for the Illinois State Library Live and Learn Construction Grant, using the \$100,000 funds from the Dorothy Dodge life insurance policy and \$25,000 in library reserves to total the \$125,000 matching funds to apply for the maximum grant amount of \$125,000. Sharon Glessner seconded the motion. Motion carried.

The library's FY 2019-2020 Tax Levy Request was presented to the Board for review and submission to the City of Waterloo for inclusion in the City's FY 2019-2020 Tax Levy Request. The Board discussed the delay in tax bills, resulting in a delay in receipt of tax funds to the library and other entities which rely on tax monies to operate. After some discussion regarding the levy request, Sharon Glessner moved to approve and submit the MTL FY 2019-2020 Tax Levy Request to the City of Waterloo for inclusion in the City's FY 2019-2020 Tax Levy Request. Jared Nobbe seconded the motion. Motion carried.

It was suggested that the library inquire if the City is drafting a letter to the Monroe County Commissioners regarding the delay in the compiling of tax bills, resulting in the delay in tax receipts to the City, Library, Schools and other entities.

The next Morrison-Talbott Library Board of Trustees regular meeting is scheduled for Monday, 14 January 2019 at 6:30 p.m. in the library. Phillip Kelley made a motion, seconded by Judi Tomlinson to adjourn the meeting. Motion carried. Meeting adjourned at 5:32 p.m.