

# MORRISON-TALBOTT LIBRARY BOARD OF TRUSTEES

## 23 DECEMBER 2019 SPECIAL MEETING MINUTES

The Morrison-Talbott Library Board of Trustees held a special meeting on Monday 23 December 2019 at 6:30 p.m. in the library. The purpose of the meeting was to review and vote on Makeup Air Unit vs Exhaust Fans in the basement. President, Sharon Glessner presided. Trustees present included:

Vickie Gardner	P	Sharon Glessner	P	James Hopkins	A
Phillip Kelley	P	Andrew Mayer	P	Jared Nobbe	A
Kenneth Perkins	P	Judith Tomlinson	A	Rita Trantham	P

Others Present: Mike Schneider, Architect, Quadrant Design and Elaine Steingrubey, Library Director.

Ken Perkins moved to approve the agenda. Andy Mayer seconded the motion. Motion carried.

Mike Schneider stated that Fitzgibbons Contracting is done with basement demolition. Underground plumbing is installed, stair opening measurements have been taken for the start of fabrication and most of the basement walls are framed. We are at the point where the decision of Makeup Air Unit (\$20,174) vs Exhaust Fans (\$6,186) in the basement needs to be made.

So far there is one unexpected expense/change order...the water lines exist beneath the ceiling plane of the large meeting room. Moving the sewer lines, refrigerant lines, air handler, condensate lines were included in the original scope of work, but the water lines were not included. The estimate to move them is between \$1200 - \$2000, pending a firm price from the plumber. At this point, no other change orders are anticipated in the basement.

Mike indicated the current contract amount is \$429,445, assuming the water line move is \$2000, then our contract is \$431,445 before adding one of the ventilation options.

The Board asked if there were any funds available through the IMEA Lighting Grant. Mike stated that he has been working with the City regarding this grant and it appears that the potential amount of the grant is \$.25 per watt saved amounting to less than \$1,000.

The function of the two options was discussed. The exhaust fans use negative pressure and pull in air from the building leaks. This would create more rush of outside air coming in, and could impact the forced needed to open doors and potentially influence inside air temperatures when bringing outside air directly into the building.

The Makeup Air Unit uses positive pressure filtered through the HVAC system eliminating the additional force required to open doors and would not impact the inside air temperatures of the building. The Makeup Air Unit is a longer term solution which will work better with the HVAC system.

Andy Mayer moved to install the Makeup Air Unit as the ventilation system. Rita Trantham seconded the motion. Motion carried.

The next Morrison-Talbott Library Board of Trustees regular meeting is scheduled for Monday, 27 January 2020 at 6:30 p.m. in the library. Vickie Gardener made a motion, seconded by Ken Perkins to adjourn the meeting. Motion carried unanimously. Meeting adjourned 9:57 a.m.