

MORRISON-TALBOTT LIBRARY BOARD OF TRUSTEES

30 MARCH 2020 MINUTES

The Morrison-Talbott Library Board of Trustees met on Monday, 30 March 2020 at 6:30 p.m. in the library and via Zoom. President, Sharon Glessner presided. Trustees present included:

Vickie Gardner	P	Sharon Glessner	P	James Hopkins	PARC
Phillip Kelley	A	Andrew Mayer	P	Jared Nobbe	P
Kenneth Perkins	PARC	Judith Tomlinson	A	Rita Trantham	P

Others Present: Elaine Steingrubey, Library Director.

Jared moved to approve the agenda. Andy Mayer seconded the motion. Motion carried.

There was no public comment.

Vickie Gardner made a motion, seconded by Jim Hopkins to approve the consent agenda, which included the minutes from the 24 February 2020 regular meeting minutes and the minutes from the 9 March 2020 Special Meeting and 16 March 2020 Special Meeting. Motion carried.

There was no report from Friends of the Library.

Committee Reports:

Budget and Finance will need to meet prior to the 27 April 2020 Board meeting to develop the FY 2020-2021 Budget.

Building and Grounds: Construction has continued during the Governor's Order to Shelter in Place. One or two workers have been working in the building on most days. The downstairs is essentially completed with the exception of moving the refrigerator in and some minor electrical work.

The walls have been installed, mudded and prepared for painting. The electronic equipment closet is framed and awaiting doors. Overall the project is on schedule.

Bylaws and Long Range Plan: No Report

Col. Morrison Home: No Report

District Library: No Report

Ethics: No Report

Public Relations and Marketing: No Report

Technology: No Report

Personnel: Jared Nobbe reported that the Committee met on Saturday 28 March 2020 to discuss filling the position of Library Director upon the retirement of the current Library Director; and the Library's response to the Governor's Shelter in Place Order.

Vickie Gardner made a motion to enter into closed session for a discussion of employment matters under 5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against

legal counsel for the public body to determine its validity. Jim Hopkins seconded the motion. Motion carried. The Board entered closed session at 6:38 p.m.

Jim Hopkins moved to return to open session and continue the regular meeting. Andy Mayer seconded the motion. Motion carried. Open session resumed at 6:49 p.m.

The Personnel Committee recommends that Jamie Wretchford be offered the position of Director of the Morrison-Talbott Library, effective 1 June 2020, at a salary of \$48,880 to be reviewed after a 90 day probationary period. Vickie Gardner seconded the motion. Motion carried.

Jared Nobbe made a motion that the Library remain closed through 30 April 2020 per the Governor's Executive Order, and to continue to pay the MTL Staff for their budgeted hours during the Shelter In Place period through the end of the MTL's Fiscal Year 30 April 2020. The Library management will develop ways to keep the staff engaged and allow them to work during this time frame, with the understanding that their compensation will not exceed beyond the hours budgeted for each person. Staff may enter the building should they choose, with a maximum of two MTL Staff besides the Director and/or the Assistant Director in the building at the same time. Andy Mayer seconded the motion. Motion carried.

The next Morrison-Talbott Library Board of Trustees regular meeting is scheduled for Monday, 27 April 2020 at 6:30 p.m. in the library and via Zoom. Jim Hopkins made a motion, seconded by Ken Perkins to adjourn the meeting. Motion carried. Meeting adjourned at 6:57 p.m.