

MORRISON-TALBOTT LIBRARY BOARD OF TRUSTEES 27 APRIL 2020 MINUTES

The Morrison-Talbott Library Board of Trustees met on Monday, 27 April 2020 at 6:30 p.m. in the library and via Zoom. President, Sharon Glessner presided. Trustees present included:

Vickie Gardner	P	Sharon Glessner	P	James Hopkins	P
Phillip Kelley	A	Andrew Mayer	PARC	Jared Nobbe	P
Kenneth Perkins	P	Judith Tomlinson	A	Rita Trantham	P

Others Present:

Elaine Steingrubey, Library Director; Jamie Wratchford, Assistant Library Director;
Theresa Hahne, citizen

Ken Perkins moved to approve the agenda. Vickie Gardner seconded the motion. Motion carried.

There was no public comment.

Jim Hopkins made a motion, seconded by Jared Nobbe to approve the consent agenda, which included the minutes from the 30 March 2020 regular meeting minutes, and the April 2020 bills and financial reports. Motion carried.

There was no report from Friends of the Library.

Sharon Glessner stated that she had received a letter of retirement from Elaine Steingrubey indicating her official retirement date of 30 June 2020. Sharon asked that the letter be emailed to the Board with the next Board meeting information. Elaine Steingrubey said that she was honored to be asked to be the Grand Marshall at the Porta West Falica Parade scheduled for June 2020, even though the event was cancelled due to COVID-19.

Committee Reports:

Building and Grounds: Construction is continuing pretty much as scheduled. Elaine Steingrubey shared a brief PowerPoint presentation of the construction progress with the Board. The Building and Grounds Committee was asked to schedule a meeting to tour the building with an update of the progress.

Bylaws and Long Range Plan: No Report

Col. Morrison Home: No Report

District Library: No Report

Ethics: No Report

Public Relations and Marketing: No Report

Technology: No Report

Vickie Gardner moved to enter into closed session in accordance with 5ILCS120/2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Andy Mayer seconded the motion. Motion carried.

Theresa Hahne was placed in the waiting during the closed session of the meeting. The Board entered the closed session at 6:44 p.m.

Vickie Gardener moved to exit closed session and reconvene the regular meeting. Jim Hopkins seconded the motion. Motion carried. The Board exited closed session and reconvened the meeting at 6:53 p.m. Theresa Hahne was readmitted to the regular meeting.

Andy Mayer made a motion that the Morrison-Talbott Library shall remain closed to the public, and to continue to pay the MTL Staff for their budgeted hours as long as the Governor's Executive Order to Shelter-In-Place remains in effect. The Library management will develop ways to keep the staff engaged and allow them to work during this time frame, with the understanding that their compensation will not exceed beyond the hours budgeted for each person. Staff may enter the building should they choose, with a maximum of two MTL Staff besides the Director and/or the Assistant Director in the building at the same time. Jared Nobbe seconded the motion. Motion carried.

Personnel: Jared Nobbe made a motion to accept the FY 2020-2021 Salary Recommendation. Andy Mayer seconded the motion. Motion carried.

Budget and Finance: Ken Perkins made a motion to adopt the FY 2020-2021 Budget as presented. Vickie Gardner seconded the motion. Motion carried.

The next Morrison-Talbott Library Board of Trustees regular meeting is scheduled for Monday, 18 May 2020 at 6:30 p.m. in the library and via Zoom. Jim Hopkins made a motion, seconded by Vickie Gardner to adjourn the meeting. Motion carried. Meeting adjourned at 7:07 p.m.