

# MORRISON-TALBOTT LIBRARY BOARD OF TRUSTEES

## 28 SEPTEMBER 2020 MINUTES

The Morrison-Talbott Library Board of Trustees met on Monday, 28 September 2020 at 6:33 p.m. in the library and via Zoom. President, Sharon Glessner presided. Trustees present included:

Vickie Gardner	P	Sharon Glessner	P	James Hopkins	P
Phillip Kelley	P	Andrew Mayer	P	Jared Nobbe	A
Kenneth Perkins	P	Judith Tomlinson	A	Rita Trantham	P

Others Present: Jamie Wratchford, Library Director.

Ken Perkins moved to approve the agenda. Jim Hopkins seconded the motion. Motion passed unanimously with Gardner, Kelley, Perkins, Glessner, Mayer, Hopkins and Trantham voting “yea.”

There was no public comment.

Andy Mayer moved to approve the consent agenda. Phill Kelley seconded the motion. Motion carried with Gardner, Kelley, Perkins, Glessner, Mayer, Hopkins and Trantham voting “yea.”

There was no report from the Friends of the Library.

Jamie reviewed the Librarian’s Report, including updates to MTL’s pandemic response, several new and nearing completion grants, upcoming programs, meeting room usage and progress on the Ellis Eagle Scout project

### Committee Reports:

Personnel: No report

Budget and Finance: No report

Building and Grounds: Snow removal for the upcoming winter season was discussed. Jamie secured a very reasonable proposal for plowing, shoveling and de-icing from Linnemann Lawncare. Shrub trimming or possibly removal will proceed as weather/time allows, donated by Dawn Brucker of All-Type Tree Service. Dawn also volunteered to take out the dead top of the maple tree at no cost. Progress of the remodeling Project Punchlist was reviewed. It was noted that H&H Guttering did a great job on the downspouts but that they had to re-clean the gutters that CPros had recently been paid to clean.

Bylaws and Long-Range Plan: No report

Col. Morrison Home: No report

District Library: No report

Ethics: No report

Public Relations and Marketing: No report

Technology: No report

The Board reviewed Chapters 4, 5 and 6 of *Serving Our Public 4.0-Standards for Illinois Public Libraries* to continue to fulfill the FY 21 Per Capita Grant requirements. Additional chapters will be reviewed at the October and November 2020 Board meetings.

The Board reviewed the revised Morrison-Talbott Library Anti-Sexual Harassment Policy. A second reading and vote will occur at the November Board meeting.

The library will close for staff development to complete the FY 21 Per Capita Grant requirements, to participate in IHLS Member Day and to conduct anti-sexual harassment training on 10 November 2020.

The next Morrison-Talbott Library Board of Trustees regular meeting is scheduled for Monday, 23 November 2020 at 6:30 p.m. in the library and via Zoom. Jim Hopkins made a motion, seconded by Vickie Gardner, to adjourn the meeting. Motion carried with Gardner, Kelley, Perkins, Glessner, Mayer, Hopkins and Trantham voting "yea." Meeting adjourned at 7:23 p.m.