

MORRISON-TALBOTT LIBRARY BOARD OF TRUSTEES 24 MAY 2021 MINUTES

The Morrison-Talbott Library Board of Trustees met on Monday, 24 May 2021 at 6:32 p.m. in the library and via Zoom. President, Sharon Glessner presided. Trustees present included:

Vickie Gardner	P	Sharon Glessner	P	James Hopkins	P
Phillip Kelley	P	Andrew Mayer	A	Jared Nobbe	P
Kenneth Perkins	P	Judith Tomlinson	A	Rita Trantham	A

Others Present: Jamie Wratchford, Library Director; Sherri Tjemmes, President, MTL Friends

Ken Perkins moved to approve the agenda. Jim Hopkins seconded the motion. Motion carried with Gardner, Kelley, Perkins, Glessner, Hopkins and Nobbe voting “aye.”

There was no public comment.

Jim Hopkins made a motion, seconded by Phill Kelley, to approve the consent agenda. Motion carried with Gardner, Kelley, Perkins, Glessner, Hopkins and Nobbe voting “aye.”

Sherri Tjemmes represented the MTL Friends of the Library, providing an update on the status of the Friends organization. Sherri reported that Braun Accounting is still working to complete the required non-profit forms for the years 2018, 2019 and 2020 with the IRS, Illinois Attorney General and IL Secretary of State for the Friends. The Friends are receiving many requests to accept book donations and inquiries about future book sales. The Friends are seeking volunteers to help set up an area on the lower level for the book sale and will schedule a tentative date soon for a fall book sale. Finally, the Friends have received a sizable donation of sports-related memorabilia from the family of Richard “Fish” Fisher. The collection includes books, game programs, newspapers and magazines. The Friends will check into their ability to sell some of the items on Ebay, which the donors have approved. Other items will be added to the library’s collection or sold in the sale.

Sherri Tjemmes left the meeting directly following her update.

Committee Reports:

Building and Grounds: Jamie updated the board on an elevator service contract proposal from Century Elevator Service of St. Louis. Our current elevator maintenance contract with Schindler expires on 30 June 2021. The Century contract will save the library \$77.68/month. Century will work with us to repair the elevator telephone. Jamie was instructed to move forward with the switch.

Bylaws and Long-Range Plan: Jamie walked through each revised or new policy shared with the trustees including a new Security Camera policy, a new Exam Proctoring policy, a revised Collection Development policy and a new Library Card policy. Jamie reviewed the Cards for Kids and Disabled Veteran Non-Resident card state mandates. Trustees also discussed temporary cards and cards for

assisted living residents. Jamie is working with each private school and the local public-school district to publicize the Cards for Kids program and also to develop the best method for obtaining proof of eligibility from each child's respective school. Trustees will vote on these policies in June.

Col. Morrison Home: No Report
District Library: No Report
Ethics: No Report
Public Relations and Marketing: No Report
Technology: No Report

Personnel: Jamie shared with trustees that several organizations who use our meeting spaces have asked about staying beyond our closing time of 8:30pm. Some libraries in our system do allow staff to stay for pre-arranged late meetings, and staff are paid for their time. Trustees expressed that salaried staff may stay for a reasonable amount of time to allow organizations to wrap up, but all meeting room users should continue to be made aware that closing time is 8:30pm and that they are expected to exit the building at that time.

Budget and Finance: No Report

Sharon Glessner reminded trustees that board elections and voting on the FY 2021-2022 Non-Resident Fee Survey will occur at the 28 June 2021 board meeting. The MTLMEA annual meeting will directly follow.

The next Morrison-Talbott Library Board of Trustees regular meeting is scheduled for Monday, 28 June 2021 at 6:30 p.m. Jim Hopkins made a motion, seconded by Ken Perkins, to adjourn the meeting. Motion carried with Gardner, Kelley, Perkins, Glessner, Hopkins and Nobbe voting "aye." Meeting adjourned at 7:23 p.m.