

# MORRISON-TALBOTT LIBRARY BOARD OF TRUSTEES

## 23 AUGUST 2021 MINUTES

The Morrison-Talbott Library Board of Trustees met on Monday, 23 August 2021 at 6:30 p.m. in the library and via Zoom. President, Ken Perkins presided. Trustees present included:

Vickie Gardner P  
Phillip Kelley A  
Kenneth Perkins P

Sharon Glessner P  
Andrew Mayer P  
Judith Tomlinson A

James Hopkins A  
Jared Nobbe P  
Rita Trantham P

Others Present: Jamie Wratchford, Library Director; Stephanie Toenjes, Youth Services Coordinator; Sherri Tjemmes, President, MTL Friends.

President Ken Perkins called for a moment of silence to honor the life of fallen ISP Trooper Nick Hopkins, who lost his life one year ago in the line of duty.

Andy Mayer moved to approve the agenda. Jared Nobbe seconded the motion. Motion carried with Gardner, Perkins, Glessner, Mayer, Nobbe and Trantham voting “aye.”

There was no public comment.

Sharon Glessner made a motion, seconded by Jared Nobbe, to approve the consent agenda including the minutes from the 26 July 2021 meeting, August 2021 bills and July 2021 financial reports. Motion carried with Gardner, Perkins, Glessner, Mayer, Nobbe and Trantham voting “aye.”

Sherri Tjemmes, President of the MTL Friends, shared that all tax forms have been filed using Braun Accounting. The Friends will plan to recruit new members and begin the sponsorship of library activities this fall. Sherri also stated that the Friends have been offered the opportunity to host a raffle at the Waterloo Pumpkinfest on 9 October 2021. Volunteers are needed to sell tickets.

Stephanie Toenjes, Youth Services Coordinator, provided a summary of the library’s 2021 Summer Reading Program. The program was a success with 5,330 hours turned in by 358 registered readers. In addition, 478 people participated in programs, with another 829 in passive participation (coloring sheets, guessing jars, scavenger hunts, etc.). Individual reading prize winners were chosen by drawing with children, teen and adult winners (2 each). The library introduced three databases as “library goals:” Mango, Little Pim and Creative Bug.

Jamie Wratchford reviewed highlights of the Librarian’s Report. Three grant applications were submitted to the Illinois State Library for American Rescue Plan Act funds. In completing these applications, Jamie discovered that the library needs to update the Purchasing Policy and Authority to Spend, and also to develop a Technology Plan and Inventory. The FY 21 Per Capita Grant funds of \$16,039.15 were received 23 August 2021. Jamie shared with trustees that this year’s requirements for the Per Capita Grant include a complete review of all chapters of *Serving Our Public 4.0: Standards for Illinois Public Libraries*, which must be completed prior to January 2022. Jamie stated that the 25<sup>th</sup> anniversary celebration of the Monroe County Genealogical Society, held 19 August 2021 was a

success. The MCGS dedicated the Janet Flynn collection to the library, shared some of their good work from the past 25 years, and presented the library with a gift of \$5,000 to assist with future improvements to the genealogy area.

#### Committee Reports:

Personnel: No Report

Budget and Finance: No Report

Building and Grounds: No Report

Bylaws and Long-Range Plan: Jamie reviewed a revision made to both the new Library Program and Library Display policies which adds a definitive consequence to both policies should a third-party presenter not follow through with their approved program. After some discussion, Vickie Gardner made a motion to approve and adopt both policies. Andy Mayer seconded the motion. Motion carried with Gardner, Perkins, Glessner, Mayer, Nobbe and Trantham voting "aye."

Col. Morrison Home: No Report

District Library: No Report

Ethics: No Report

Public Relations and Marketing: No Report

Technology: No Report

Jamie provided a brief update on the library's CoVid-19 response, stating that masks are now required for all persons over the age of 2 while in the library. Most patrons comply, but not all. Two library staff tested positive and have been on quarantine for 14+ days as they recover from the many effects of the virus. Jamie thanked the volunteers and staff who have stepped in to shelve books and work extra shifts during this staffing shortage.

The next Morrison-Talbott Library Board of Trustees regular meeting is scheduled for Monday, 27 September 2021 at 6:30 p.m. in the library. Jared Nobbe made a motion, seconded by Sharon Glessner, to adjourn the meeting. Motion carried with Gardner, Perkins, Glessner, Mayer, Nobbe and Trantham voting "aye." Meeting adjourned at 6:51 p.m.