

MORRISON-TALBOTT LIBRARY BOARD OF TRUSTEES

27 SEPTEMBER 2021 MINUTES

The Morrison-Talbott Library Board of Trustees met on Monday, 27 September 2021 at 6:30 p.m. in the library and via Zoom. President, Ken Perkins presided. Trustees present included:

Vickie Gardner P
Phillip Kelley P
Kenneth Perkins P

Sharon Glessner P
Andrew Mayer P
Judith Tomlinson A

James Hopkins P
Jared Nobbe A
Rita Trantham P

Others Present: Jamie Wratchford, Library Director.

As there were no amendments, Jim Hopkins moved to approve the agenda. Sharon Glessner seconded the motion. Motion carried with Gardner, Kelley, Perkins, Glessner, Mayer, Hopkins and Trantham voting "aye."

There was no public comment.

Vickie Gardner made a motion, seconded by Jim Hopkins, to approve the consent agenda including the minutes from the 23 August 2021 meeting, September 2021 bills and August 2021 financial reports. Motion carried with Gardner, Kelley, Perkins, Glessner, Mayer, Hopkins and Trantham voting "aye."

Jamie provided a brief update on behalf of the MTL Friends. A membership meeting is scheduled for 30 September, and the Friends will be selling 50/50 raffle tickets at the Pumpkinfest. Work continues on the Book Sale Corner by Friends volunteers.

Jamie reviewed highlights of the Librarian's Report. Two additional grants have been awarded to the library, \$5,000 for General Operations and \$2,500 for Early Literacy. Several applications are still pending. Jamie shared that several maintenance projects have been completed, and that she has requested quotes from plumbers for a new water fountain on the main level and snow removal for the upcoming snow season. The new SHARE mobile app is exciting and very functional, and Jamie has begun reviewing a contract proposal from Serpentine Web Solutions for website and logo development. Finally, Jamie reviewed the Community Conversations schedule and informed the board about the survey created for this project.

Committee Reports:

Personnel: No Report

Budget and Finance: No Report

Building and Grounds: No Report

Bylaws and Long-Range Plan: Jamie reviewed a new Finance Policy with the board. This policy will be referred to the Budget & Finance Committee for finalization. Jamie reviewed necessary changes to the Library Card Policy in light of the state of Illinois's changes to the Cards for Kids non-

resident card mandate. Jamie also reviewed with the board a new required form titled the Cards for Kids Juvenile Non-Resident Card Application for Home-Educated Students, which provides a vehicle for verifying eligibility for homeschooled students. A second reading of this policy will occur in October. Finally, Jamie reviewed a revised Internet Access Policy, which now includes a provision for CIPA compliance. A first reading occurred.

Col. Morrison Home: No Report
District Library: No Report
Ethics: No Report
Public Relations and Marketing: No Report
Technology: No Report

Trustees reviewed all chapter checklists from *Serving Our Public 4.0: Standards for Illinois Public Libraries*. After some discussion, Sharon Glessner made a motion that all items had been properly reviewed and that Jamie should move forward with the FY 22 Per Capita Grant application. Phill Kelley seconded the motion. Motion carried with Gardner, Kelley, Perkins, Glessner, Mayer, Hopkins and Trantham voting “aye.”

Jamie directed trustees to a document issued by the Illinois State Library, dated August 2021, titled, “Frequently Asked Questions (FAQ) about Public Library Non-Resident Services.” Issued to clarify questions regarding the Cards for Kids program, the document also provided insight into other non-resident card technicalities. Specifically, the document clarified that Illinois Library Law allows for non-resident employees to receive non-resident library cards at no cost. Jim Hopkins made a motion, seconded by Sharon Glessner, to offer library employees residing outside of city limits a non-resident card at no cost. Motion carried with Gardner, Kelley, Perkins, Glessner, Mayer, Hopkins and Trantham voting “aye.”

Trustees returned to the discussion of the proposed revision to the library’s Internet Access Policy. After some clarification, Andy Mayer made a motion to waive the second reading of the policy revision and to adopt the new Internet Access Policy to ensure CIPA compliance. Additionally, should the library not receive federal funding for internet-connected devices, the board will rescind the addition of content filtering to that policy. Jim Hopkins seconded the motion. Motion passed with Gardner, Kelley, Perkins, Glessner, Mayer, Hopkins and Trantham voting “aye.”

The next Morrison-Talbott Library Board of Trustees regular meeting is scheduled for Monday, 25 October 2021 at 6:30 p.m. in the library. Jim Hopkins made a motion, seconded by Vickie Gardner, to adjourn the meeting. Motion carried with Gardner, Kelley, Perkins, Glessner, Mayer, Hopkins and Trantham voting “aye.” Meeting adjourned at 7:09 p.m.