

MORRISON-TALBOTT LIBRARY BOARD OF TRUSTEES

26 SEPTEMBER 2022 MINUTES

The Morrison-Talbott Library Board of Trustees met on Monday, 26 September 2022 at 6:32 p.m. in the library and via Zoom. President Ken Perkins presided. Trustees present included:

Vickie Gardner P
Phillip Kelley P
Kenneth Perkins P

Sharon Glessner P
Andrew Mayer P
Connie Lutz P

James Hopkins P
Jared Nobbe P
Rita Trantham P

Others Present: Jamie Wratchford, Library Director; Stephanie Toenjes, Youth Services Coordinator

As there were no amendments, Phill Kelley moved to approve the agenda. Sharon Glessner seconded the motion. Motion carried with Gardner, Kelley, Perkins, Glessner, Mayer, Lutz, Hopkins, Nobbe and Trantham voting “aye.”

There was no public comment.

Andy Mayer made a motion, seconded by Connie Lutz, to approve the consent agenda including the minutes from the 22 August board meeting, September 2022 bills and August 2022 financial reports. Motion carried with Gardner, Kelley, Perkins, Glessner, Mayer, Lutz, Hopkins, Nobbe and Trantham voting “aye.”

There was no report from the Friends of the Library.

Stephanie Toenjes, Youth Services Coordinator, presented a brief recap of the 2022 Summer Reading Program, “Read Beyond the Beaten Path.” Following her report, Stephanie left the meeting.

Ken Perkins asked for input from trustees regarding the reconfiguration of board committees. Proposed changes would include combining Ethics and Personnel into one committee; discontinuing the Technology committee; making the District Library committee inactive until such time it is needed; and, making the Col. Morrison Home committee a committee of the whole. There were no questions from trustees. Ken will make assignments to these committees for October.

Committee Reports:

Personnel and Budget & Finance: No Report
Building and Grounds: No Report
Bylaws and Long-Range Plan: No Report
Col. Morrison Home: No Report
District Library: No Report
Ethics: No Report
Public Relations and Marketing: No Report
Technology: No Report

In unfinished business, trustees reviewed quotes obtained and discussed options for repairing the gutters and roof replacement on the Col. Morrison Home. Jamie reviewed the photos and materials provided by the insurance adjuster from IMRLMA. An independent contractor determined there is no storm/hail damage to the roof. There is a small area on the northeastern slope that does require replacement of two shingles likely lost to wind. Phill Kelley drew a diagram to explain how gutter repairs would affect appearance. Trustees agreed that historic appearances are important; however, it is important to select a gutter repair that will last for many years and hopefully stop any future leaks directly into the interior. After some discussion, Rita Trantham made a motion, seconded by Vickie Gardner, that the library should contact Quadrant Design to work with the library to have the roof extended over the current trough system and have K-style modern gutters installed. Motion passed with Gardner, Kelley, Perkins, Glessner, Mayer, Lutz, Hopkins, Nobbe and Trantham voting "aye." Jamie will contact Mike Schneider for further direction.

After Jamie shared that the library will once again host an outreach booth with a children's game and book giveaway at Waterloo's annual Pumpkinfest, Connie Lutz made a motion, seconded by Sharon Glessner, to close the library building on Saturday, 8 October 2022, to allow the full staff to focus on working at the Pumpkinfest booth. Motion passed with Gardner, Kelley, Perkins, Glessner, Mayer, Lutz, Hopkins, Nobbe and Trantham voting "aye."

The library was asked by a first responder who resides outside of the city limits for a free non-resident card. Due to current state statutes, all residents outside of the city's limits are required to pay a fee using a mathematical formula developed by the state of Illinois. Due to this fact, Rita Trantham made a motion, seconded by Vickie Gardner, to continue to require a fee per state statute for non-resident library card applicants. Motion passed with Gardner, Kelley, Perkins, Glessner, Mayer, Lutz, Hopkins, Nobbe and Trantham voting "aye."

After some discussion regarding intergovernmental agreements (IGA) and options for cards for students of the Waterloo School District, Andy Mayer will reach out to the district superintendent to determine the district's interest in entering an IGA with the library.

The next Morrison-Talbott Library Board of Trustees regular meeting is scheduled for Monday, 24 October 2022 at 6:30 p.m. in the library. With no further business to conduct, Phill Kelley made a motion, seconded by Connie Lutz, to adjourn the meeting. Motion carried and the meeting adjourned at 7:31 p.m.