

# MORRISON-TALBOTT LIBRARY BOARD OF TRUSTEES

## 23 JANUARY 2023 MINUTES

The Morrison-Talbott Library Board of Trustees met on Monday, 23 January 2023 at 6:30 p.m. in the library and via Zoom. President Ken Perkins presided. Trustees present included:

Vickie Gardner P  
Phillip Kelley P  
Kenneth Perkins P

Sharon Glessner P  
Andrew Mayer P  
Connie Lutz P

James Hopkins P  
Jared Nobbe P  
Rita Trantham P

Others Present: Jamie Wratchford, Library Director

As there were no amendments, Andy Mayer moved to approve the agenda. Vickie Gardner seconded the motion. Motion carried with Gardner, Glessner, Hopkins, Kelley, Mayer, Lutz, Perkins, Nobbe and Trantham voting “aye.”

There was no public comment.

With no questions, Sharon Glessner made a motion, seconded by Phill Kelley, to approve the consent agenda. Motion carried with Gardner, Glessner, Hopkins, Kelley, Mayer, Lutz, Perkins, Nobbe and Trantham voting “aye.”

There was no report from the Friends of the Library.

In the Director’s Report, Jamie highlighted that Fitzgibbons would be performing caulking repairs to the main building’s roof on 24 January and that TMI was scheduled on 26 January to perform leak check on the mechanical system. She also reported that the EPay terminal had been installed and tested successfully and that credit/debit cards would be taken beginning 1 February 2023.

In unfinished business, trustees reviewed the library’s Public Funds Investment Policy. The policy will be reviewed again at the next board meeting.

In new business, trustees reviewed the contract with S&S License Sales. After some discussion, Andy Mayer made a motion to move forward with license plate renewal sticker sales with a service charge of up to \$7.00 to the purchaser. Sharon Glessner seconded the motion. Motion carried with Gardner, Glessner, Hopkins, Kelley, Mayer, Lutz, Perkins, Nobbe and Trantham voting “aye.”

Next, trustees reviewed the materials submitted by Kim Everett, a representative of CoMel Productions, a Waterloo-based film production company, seeking permission to film at the Col. Morrison Home. Several questions were raised and Jim Hopkins made a motion that the production company appear before the board for further discussion to proceed. The motion was seconded by Phill Kelley. Motion carried with Gardner, Glessner, Hopkins, Kelley, Mayer, Lutz, Perkins, Nobbe and Trantham voting “aye.” Jamie will reach out to extend an invitation to the production company.

Jamie reviewed the requirements for the FY 23 Per Capita Grant and shared her assessment of the standards for all chapters of *Serving Our Public 4.0: Standards for Illinois Public Libraries*. Jamie will submit the grant application prior to the 30 January 2023 deadline.

The staff will be attending CPR training on 3 February 2023 in the morning; the library will be open from 1-5pm on that day. Laura Constantine graciously gifted the staff lunch from Subway for that day.

Jim Hopkins shared the minutes from the 1 December 2022 Waterloo Beautification Committee Meeting. During this meeting, it was decided by that committee that the library does not qualify for a Beautification Grant because the library is a government entity. However, it was recommended that the matter go to the City Finance committee for a grant of gaming funds.

The next Morrison-Talbott Library Board of Trustees regular meeting is scheduled for Monday, 27 February 2023 at 6:30 p.m. in the library. With no further business to conduct, meeting adjourned at 6:58 p.m.