

# MORRISON-TALBOTT LIBRARY BOARD OF TRUSTEES

## 27 MARCH 2023 MINUTES

The Morrison-Talbott Library Board of Trustees met on Monday, 27 March 2023 at 6:30 p.m. in the library and via Zoom. President Ken Perkins presided. Trustees present included:

Vickie Gardner P  
Phillip Kelley P  
Kenneth Perkins P

Sharon Glessner P  
Andrew Mayer P  
Connie Lutz P

James Hopkins P  
Jared Nobbe A  
Rita Trantham P

Others Present: Jamie Wratchford, Library Director

As there were no amendments, Andy Mayer moved to approve the agenda. Phill Kelley seconded the motion. Motion carried with Gardner, Glessner, Hopkins, Kelley, Mayer, Lutz, Perkins and Trantham voting "aye."

With no questions, Sharon Glessner made a motion, seconded by Vickie Gardner, to approve the consent agenda. Motion carried with Gardner, Glessner, Hopkins, Kelley, Mayer, Lutz, Perkins and Trantham voting "aye."

There was no report from the Friends of the Library.

In the Director's Report, Jamie highlighted that Karen Crowl will be joining the staff on 3 April 2023 as a new Circulation Assistant I. Also, Jamie will be in Springfield, Illinois, 11-13 April 2023 for Director's University 2.0.

Jamie updated trustees on recent issues with the Daikin mechanical system including the Data Analysis Report supplied by TMI after their work, the invoice received from TMI and TMI's explanation of labor costs, future work and issues they uncovered during their repairs. Questions were raised regarding the high cost of the invoice as well as culpability by the original contractor for the original installation and/or their negligence in leaving the system running in a step-down mode that may have caused damage to the coils or units. After much discussion, Vickie Gardner made a motion to pay the invoice as presented by TMI in the amount of \$18,000. The motion was seconded by Phill Kelley. Glessner, Mayer and Lutz voted "aye." Hopkins, Perkins and Trantham dissented. Motion passed.

Trustees discussed quotes received from Hudson Tree Service and R&N Tree Service for removal of the diseased tulip tree. Schult Tree Service did not submit a quote. After some discussion, Phill Kelley made a motion, seconded by Andy Mayer, to hire R&N Tree Service for \$4600 for removal of the tulip tree. Motion carried with Gardner, Glessner, Hopkins, Kelley, Mayer, Lutz, Perkins and Trantham voting "aye."

Jamie shared an email received from Kim Everett of CorMel Productions regarding their request to use the Col. Morrison Home as a filming site. Kim will be contacting the library soon with more details.

In unfinished business, trustees reviewed the Library Card Policy for the second time and discussed the new “My First Library Card” initiative, a program designed for children ages 0-5 to introduce literacy into children’s lives from birth. Sharon Glessner made motion to move forward with the “My First Library Card” program for city residents ages 0-5. The Library Card Policy will reflect that the program will begin for city residents age 0-5 only and that materials will not be limited in any way, in accordance with the current youth library card policy. Connie Lutz seconded the motion. Motion carried with Gardner, Glessner, Hopkins, Kelley, Mayer, Lutz, Perkins and Trantham voting “aye.”

Trustees reviewed the Community Meeting Room Policy and the current Meeting Room Agreement. Because it is important to review terms of the policy with all groups and users of library meeting rooms, Jamie was instructed to provide a copy of the current policy and obtain a new agreement from each group or user annually. Trustees discussed the group whose member is not adhering to the conduct policy; the group has been provided a copy of the policy and received two verbal notices of non-compliance. Sharon Glessner made a motion to issue a written notice providing 30 days for the group to resolve the issue. If not done, permission to meet at the library may be revoked. Rita Trantham seconded the motion. Motion carried with Gardner, Glessner, Hopkins, Kelley, Mayer, Lutz, Perkins and Trantham voting “aye.”

Jamie reviewed Illinois HB 2789 (Library Systems – Book Banning) which will require all Illinois libraries to have written policies regarding book banning. Trustees reviewed and discussed the Collection Development and Materials Selection Policy, which contains the library’s affirmation of the ALA Library Bill of Rights. Jamie will share additional information with trustees as it becomes available.

Jamie reviewed Public Act 102-1088 (Decennial Committees on Local Government Efficiency) with trustees, which requires certain local government entities to form a special committee to analyze efficiency and accountability. Due to conflicting opinions from the Illinois Library Association (ILA) and the Illinois Municipal League (IML), trustees recommend waiting for forthcoming guidance from the Illinois State Library and legal opinion regarding the library’s compliance with this unfunded mandate.

The next Morrison-Talbott Library Board of Trustees regular meeting is scheduled for Monday, 24 April 2023 at 6:30 p.m. in the library. With no further business to conduct, Andy Mayer made a motion, seconded by Phill Kelley, to adjourn the meeting. Motion carried. Meeting adjourned at 7:38 p.m.