

MORRISON-TALBOTT LIBRARY BOARD OF TRUSTEES

22 APRIL 2024 MINUTES

The Morrison-Talbott Library Board of Trustees met on Monday, 22 April 2024 at 6:30 p.m. in the library. President Andy Mayer presided. Trustees present included:

Tina Charron P
Phillip Kelley A
Katie Osterhage A

Sharon Glessner P
Connie Lutz P
Kenneth Perkins P

Amy Grandcolas P
Andrew Mayer P
Rita Trantham A

Others Present: Jamie Wratchford, Library Director; Carmen Lewis, Circulation Assistant-Adult Services

Sharon Glessner made a motion to approve the meeting agenda. Motion seconded by Connie Lutz. Motion carried.

There was no public comment.

With no questions, Ken Perkins made a motion, seconded by Amy Grandcolas, to approve the consent agenda. Motion carried.

Carmen Lewis provided insight into her responsibilities at the library, sharing information about the adult crafting classes, the library's Maker-Space and the cost-saving Thermobind.

Jamie reviewed items from her Librarian's report.

Jamie provided a brief update on the Building and Grounds committee meeting held 1 April 2024, including facility projects needing attention.

At 6:53 p.m., Connie Lutz made a motion, seconded by Ken Perkins, to enter into executive session: [5 ILCS 120/2 (c)(1)] The appointment, employment, compensation, discipline, performance or dismissal of a specific employee. Motion passed with Charron, Glessner, Grandcolas, Lutz, Mayer, and Perkins voting "aye."

At 7:15 p.m. Amy Grandcolas made a motion, seconded by Connie Lutz, to exit the executive session. Motion passed with Charron, Glessner, Grandcolas, Lutz, Mayer, and Perkins voting "aye."

At 7:16 p.m., Ken Perkins made a motion, seconded by Amy Grandcolas, to resume the meeting. Motion passed with Charron, Glessner, Grandcolas, Lutz, Mayer, and Perkins voting "aye."

Trustees discussed the library's participation in the state's Non-Resident Library Card program. Sharon Glessner made a motion, seconded by Connie Lutz, to continue participation in the program using the general mathematical formula, with the FY 24-25 fee calculated at \$115.00 effective 1 July 2024 Motion carried.

Amy Grandcolas asked a follow up question to last month's discussion on payment delays. Jamie determined that approximately ½ of the library's payables could be made online. While feasible, this task would add a lot of work to the process. No additional bills or payments were late during the month of April. Discussions will continue on the revision of the Finance Policy if necessary.

Jamie reviewed the proposed FY 2024-2025 budget as discussed at the 15 April 2024 Personnel & Ethics and Budget & Finance committee meetings. After some discussion, Amy Grandcolas made a motion, seconded by Tina Charron, to adopt the personnel and full budgets for FY 2024-2025 as proposed by the committees. Motion carried.

The next Morrison-Talbott Library Board of Trustees regular meeting is scheduled for Monday, 20 May 2024 at 6:30 p.m. in the library. With no further business to conduct, Ken Perkins made a motion, seconded by Amy Grandcolas, to adjourn the meeting. Motion passed. Meeting adjourned at 7:29 p.m.

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