MORRISON-TALBOTT LIBRARY BOARD OF TRUSTEES

26 February 2024 MINUTES

The Morrison-Talbott Library Board of Trustees met on Monday, 26 February 2024 at 6:30 p.m. in the library. President Andy Mayer presided. Trustees present included:

Tina Charron P Sharon Glessner P Amy Grandcolas P

Phillip Kelley P Connie Lutz P Andrew Mayer P

Katie Osterhage P Kenneth Perkins P Rita Trantham P

Others Present: Jamie Wratchford, Library Director; Stephanie Toenjes, Youth Services Coordinator

Sharon Glessner made a motion to approve the meeting agenda. Motion seconded by Ken Perkins. Motion carried.

There was no public comment.

With no questions, Amy Grandcolas made a motion, seconded by Connie Lutz, to approve the consent agenda. Motion carried.

Stephanie Toenjes provided a brief update on recent and upcoming youth activities and programs at the library.

Jamie reviewed items from her Librarian’s report including Vickie Gardner’s selection as the 2023 Chamber of Commerce Community Service Award recipient; the library’s recent award of an LTC: Accessible Libraries Grant from ALA in the amount of $10,000; recent repairs to the mechanical system; and, the upcoming increase in fees from the SHARE automation consortium.

At 6:50 p.m., Ken Perkins made a motion, seconded by Phill Kelley, to enter into executive session: [5 ILCS 120/2 (c)(1)] The appointment, employment, compensation, discipline, performance or dismissal of a specific employee. Motion passed with Charron, Glessner, Grandcolas, Kelley, Lutz, Mayer, Osterhage, Perkins and Trantham voting “aye.”

At 6:59 p.m. Sharon Glessner made a motion, seconded by Connie Lutz, to exit the executive session. Motion passed with Charron, Glessner, Grandcolas, Kelley, Lutz, Mayer, Osterhage, Perkins and Trantham voting “aye.”

At 6:59 p.m., Amy Grandcolas made a motion, seconded by Ken Perkins, to resume the meeting. Motion carried.

Trustees reviewed proposed changes to the Library Card Policy (policy 4-05). Connie Lutz made a motion, seconded by Amy Grandcolas, to adopt the policy as revised. Motion carried.

Due to a conflict with the Memorial Day holiday in 2024, Sharon Glessner made a motion, seconded by Phill Kelley, to hold the May 2024 library board meeting on May 20, 2024, rather than May 27, 2024. Motion carried.

On 8 February 2024, trustees received written notice from Randy and Ann Rudloff that a fee increase and new written 5-year lease agreement is requested of the library by the Rudloffs for the library’s lease of a portion of the eastern parking lot. After some discussion, trustees directed Jamie to reach out to the Rudloffs in writing to ask for an in-person meeting to facilitate negotiation of this matter.

Trustees further discussed the investment of library funds into the Illinois State Treasurer’s Illinois Funds public investment pool. Rates of return averaged over 5% consistently in recent months. After some discussion, Connie Lutz made a motion to direct all credit card receipts to the Illinois Funds account. Motion seconded by Sharon Glessner, and passed unanimously. Tina Charron made a motion, seconded by Phill Kelley, to name the Library Director and the Library Board Secretary/Treasurer, as the authorized signers for the library’s Illinois Funds account. Motion passed with Charron, Glessner, Grandcolas, Kelley, Lutz, Mayer, Osterhage, Perkins and Trantham voting “aye.”

Jamie suggested that staff attend the Reaching Forward South conference offered by the Illinois Library Association on Friday, April 19, 2024. Amy Grandcolas made a motion, seconded by Katie Osterhage, to close the library that day to allow staff attendance. Motion carried.

Jamie shared some insights into the community’s use of the library’s meeting spaces, as well as some discussion about the types of activities and services being offered. Trustees discussed the importance of committee work in 2024, including the development of a comprehensive strategic plan.

The next Morrison-Talbott Library Board of Trustees regular meeting is scheduled for Monday, 25 March 2024 at 6:30 p.m. in the library. With no further business to conduct, Phill Kelley made a motion, seconded by Sharon Glessner, to adjourn the meeting. Motion passed. Meeting adjourned at 7:43 p.m.