MORRISON-TALBOTT LIBRARY BOARD OF TRUSTEES

4 AUGUST 2025 MINUTES

The Morrison-Talbott Library Board of Trustees conducted a special meeting on Monday, 4 August 2025 at 6:30 p.m. in the library. President Ken Perkins presided. Trustees present included:

Tina Charron P Sharon Glessner P Amy Grandcolas P

Phillip Kelley A Connie Lutz P Andrew Mayer P

Katie Osterhage P Kenneth Perkins P Rita Trantham A

Others Present: Jamie Wratchford, Library Director

Sharon Glessner made a motion to approve the meeting agenda. Motion seconded by Connie Lutz. Motion carried with Charron, Glessner, Grandcolas, Lutz, Mayer, Osterhage, and Perkins voting “aye.”

There was no public comment.

With no questions, Andy Mayer made a motion, seconded by Katie Osterhage, to approve the consent agenda. Motion carried with Charron, Glessner, Grandcolas, Lutz, Mayer, Osterhage, and Perkins voting “aye.”

On behalf of the Friends, Jamie stated that the book sale on 12 July was successful, and that the Friends would be holding a meeting on 20 August 2025. Jamie will be submitting receipts for reimbursement for BookPage and AED purchases.

Jamie reviewed items from the August Director’s Report. After, President Perkins called for a motion to accept the reports as presented. Amy Grandcolas made said motion, seconded by Connie Lutz, and motion passed with Charron, Glessner, Grandcolas, Lutz, Mayer, Osterhage, and Perkins voting “aye.”

Trustees discussed a bid for installation of French drains along the west side of the main building. It was decided that more discussion is needed about the stairs, front entryway and potential installation of new stairs before finalizing French drain installation in that same area.

Trustees reviewed a revision to the library’s Volunteer Policy (4-165) which requires adult volunteers over the age of 18 years to successfully complete a background check. A second reading and voting on the policy revision will occur at the August meeting.

Trustees reviewed and discussed an invoice received from CNJ Mechanical for recent mechanical work in the main building. Andy Mayer made a motion, seconded by Katie Osterhage, to pay $23,657.57 to CNJ Mechanical as invoiced. Motion carried with Charron, Glessner, Grandcolas, Lutz, Mayer, Osterhage, and Perkins voting “aye.”

Trustees discussed an intergovernmental agreement with the Waterloo CUSD#5. Trustees reviewed the proposed contract signed by the Waterloo school board on 21 July 2025. Changes will be forwarded back to the school, as some discrepancies were noted, such as the omission of “full time staff” on the signed copy. If changes to the IGA are accepted by the school, MTL will provide non-resident library cards to the students and full-time staff of Waterloo CUSD#5, who reside outside of any Illinois library service area for the sum of $6,000, use of school facilities by the library, and promotion of library programs by the school, in addition to collaboration on initiatives to benefit students. Cards will be valid for one-year, dating 1 August 2025 – 31 July 2025. The IGA is to be renegotiated on an annual basis to ensure equitability to both parties.

Tina Charron exited the meeting at 7:20pm to attend the city council meeting.

Andy Mayer made a motion to accept the IGA contract with changes. The motion was seconded by Katie Osterhage. Motion carried with Charron, Glessner, Grandcolas, Lutz, Mayer, Osterhage, and Perkins voting “aye.”

The next Morrison-Talbott Library Board of Trustees regular meeting is scheduled for Monday, 25 August 2025 at 6:30 p.m. in the library. With no further business to conduct, Connie Lutz made a motion, seconded by Sharon Glessner, to adjourn the meeting. Motion passed. Meeting adjourned at 7:29 p.m.