

Morrison-Talbott Library Ethics and Conduct Policy

The successful operation and reputation of the Morrison-Talbott Library is built upon the principles of good ethical conduct of our employees. Our reputation for integrity and excellence requires careful observance of the spirit and letter of all applicable laws and regulations, as well as a scrupulous regard for the highest standards of conduct and personal integrity.

The continued success of the Morrison-Talbott Library is dependent upon our patrons' trust, and we are dedicated to preserving that trust. Employees owe a duty to the Morrison-Talbott Library, its patrons, and Trustees to act in a way that will merit the continued trust and confidence of the public.

In general, the use of good judgment, based on high ethical principles, will guide you with respect to lines of acceptable conduct. If a situation arises where it is difficult to determine the proper course of action, the matter should be discussed openly with the Library Director for advice and consultation.

The Morrison-Talbott Library has adopted and abides by the Ethics Act Ordinance as required by Illinois law. Compliance with the Morrison-Talbott Library Ethics Act Ordinance is the responsibility of every Morrison-Talbott Library employee.

Reference: Policy 3-75; 1-40

[Illinois State Officials and Employees Ethics Act \(5 ILCS 430/1 et seq\).](#)
(See Policy 1-40: Ethics Act Ordinance)